

**OFFICE OF THE PROJECT DIRECTOR
ASSAM STATE AIDS CONTROL SOCIETY
KHANAPARA, GUWAHATI-22**

No. ASACS/NACP-IV/PROC/SS/2016/932/17

Dated: 04/01/2017

SHORT NOTICE INVITING TENDER

Sealed quotation in single bid system affixing non-refundable court fees Stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are invited from the reputed manufacturers /Authorized Dealers /authorized distributors, for supply of Consumables- Disposables in Assam State AIDS Control Society, Khanapara, Guwahati-22. The quotation must reach the undersigned on or before **13/01/2017** up to **1:30 P.M.** after which no quotation will be accepted. The quotation will be opened on the same day at **2:00 P.M.** in presence of the bidders or their authorized representatives, if any. No Complaint will be entertained and considered on the plea of postal delay or otherwise and also no correspondence will be made or entertained regarding non-compliance of any terms and conditions and submission of documents along with the quotations as required. An EMD @ 2% of the cost of quoted items is required to submit along with the tender. Submission of samples of quoted items is a must. The tender is valid for 90 (Ninety) days. Quantum of items may be increased or decreased subject to the availability of fund.

Items with specifications:-

Sl No	Items with Specification	Quantity
1	Good quality Tourniquet, Standard Size	66 nos.
2	Small circular Medicated Adhesive Tape (Band Aid Type)	18,250 nos.
3	Centrifuge Tube (Glass) - 5ml	940 nos.
4	Sterilized Disposables Plastic Dropper 5ml	13,000 nos.
5	Screw Capped Serum Vials with O Ring (2-3ml), (Best Quality)	13,000 nos.
6	Sterile Plastic Disposable Blood Collection vials with Screw Caps 5ml	13,000 nos.
7	Label for Tubes and Vials	13,000 nos.
8	Test Tube Stand/Storage Racks (for storing test tube)	155 nos.
9	Sample Transportation Box with Lid:- Tube Capacity 5ml, Hole 96 Place (12 x 8 array)	62 nos.
10	Disposable Plastic Aprons:- Standard Size, Should be made from HMHD Plastic.	62 nos.
11	Sterile Disposable Rubber Gloves:- (Size- 7" Sealed in pair in plastic packet) Gloves should be powder free, minimizing the potential for powder related complications, should be ideal to protect from bacteria, viruses and chemicals. It also shall be ability to offer maximum security against cross- contamination, Should be ISO/ WHO and CE Certified.	18,250 nos.
12	Spirit Swab:- (Cotton wet in 70% isopropyl alcohol and sealed in individual pack)	18,250 nos.
13	Sterile Disposable Syringe with Needle- 5 ml	13,000 nos.
14	Puncture Resistant Container:- A leak proof and is made of polypropylene used to collect, store and dispose of medical waste, permanently locking snap-top lid would seal the container and prevents spilling of contents, translucent top, tough and durable with strong handles, secure final lock prevents re-opening, needle removable notches at top.	73 nos.
15	Color Coded waste disposable bags:- Capacity- 20 kg, Colour- Blue, Black, Yellow.	160 nos.
16	Sodium Hypochlorite Soln.- 5 Liters:- (4%-5% Chlorite, sealed in plastic jar)	33 nos.
17	Sodium Hypochlorite Soln.- 1 Liters:- (4%-5% Chlorite, sealed in plastic jar)	40 nos.
18	Sterile Gauze Swabs, made from 100% superior cotton yarn, faster Absorption rate, Better tending capacity, Less allegiance to healing tissue, ETO/gamma sterilized (Gauze 8 Ply 50/50mm approximately in zip locked bat 100/150 approximately)	5,250 nos.
20	Tracing/Butter Paper, 3" X 5", 250 Sheets Pack	21 pack

1. All quotations duly sealed must be addressed to the Project Director, Assam State AIDS Control Society, Khanapara, Guwahati-22, and super scribed as “**Tender for Consumables- Disposables for Assam SACS (S.S.)**” on the top of the sealed cover. Full name and address of the bidder should be mentioned on the cover.
2. The bidder must sign in all the pages and documents along with office seal. Un-sealed tenders received are liable to be rejected and this will be on sole risk of tenderers
3. **Self attested copy of the following documents should be enclosed along-with the quotation:-**
 - a) Copy of valid manufacturing license, where applicable.
 - b) VAT/ CST Registration Certificate.
 - c) Up to date Trade License.
 - d) Photocopy of PAN Card and Bank A/C. details
 - e) Up to date valid Drug License.
 - f) Manufacturer’s Authorization Letter.
 - g) ISO/ WHO GMP or other quality assurance certificate from competent authority.

3. **BID PRICE BID**

- a) Bidder should submit the quotation as per below mentioned format. Correction, if any, shall be made by crossing out, initialing, dating and rewriting failing which the bid shall be considered ineligible for evaluation.
- b) The All duties, taxes and other levies payable by the bidder under the contract shall be included in the total price. The rate quoted per unit shall be the landed cost inclusive of packing, forwarding, Excise Duty, Sales Tax / VAT, Freight, Insurance, showing the break – up of cost for taxes and duties.
- c) Each page of the price bid shall be duly signed by the bidder with official seal.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to change/ modification on any account.
- e) The prices shall be quoted in Indian Rupee only.

4. **VALIDITY OF QUOTATION**

Quotation shall remain valid for a period of 90 days after the deadline date specified for submission of quotation. The successful bidder(s) are bound to supply the items at agreed rates during this period whenever necessary. This validity period may be further extended with mutual consent.

5. **EARNEST MONEY DEPOSIT**

All bids must be accompanied with **EARNEST MONEY DEPOSIT @ 2%** of the cost of quoted items in the form of Demand Draft/Bankers Cheque in favour of the Project Director, Assam State AIDS Control Society, payable at Guwahati. EMD of the successful bidder shall be retained till completion of

the contract but shall not carry any interest. In case the successful bidder fails to execute the contract and/ or withdraws the bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned after finalization of the tender.

6. PERFORMANCE SECURITY DEPOSIT:

The successful bidder shall be required to submit Performance Security Deposit @ 4% of the order value. This amount will be deducted from the payment. The Performance Security Deposit shall be released on completion of the validity of the tender. However, if the supplied materials get consumed earlier than this stipulated period, the Security Deposit will be released immediately.

7. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security.

Under such situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance.

8. DELAY IN DELIVERY

- a) In case there is delay in delivery beyond the stipulated period, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value.
- b) Once the maximum price reduction is reached, termination of the contract may be considered.
- c) Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of EMD and other penal provisions.

9. EVALUATION OF QUOTATIONS

The bidder to quote the lowest rate (L1) may not be the successful bidder if he fails to fulfill the technical/ specifications criteria. Bidder(s) to fulfill all technical/ specifications and sample criteria shall only be recommended for Price Bid Evaluation. Entire tender is not considered as one package. Each item will be evaluated separately considering the prices and firm.

10. AWARDS OF CONTRACT

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who will be qualified to be the lowest evaluated bidder.

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11. PAYMENT TERMS:

No advance payment shall be made. The paying authority on production of the following documents shall make payment:-

- a) The Challan Copy.
- b) Invoice in triplicate.
- c) On receipt of the above documents the paying authority shall make payment to the supplier after deduction of Performance Security Deposit amount @ 4% of the order value and taxes as applicable.

12. SAVING CLAUSE:-

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender

- 13.** Project Director, Assam State AIDS Control Society, reserves the right to accept or reject any or whole of the Tender without assigning any reason there of and does not bind himself to accept the lowest or any other rates. The decision of the Project Director, Assam State AIDS Control Society, will be binding and final in all cases.

TeleFax. 0361-2360524

**Project Director
Assam State AIDS Control Society
Khanapara, Guwahati-22**

Format of Price Bid

Sl. No.	Item with Specifications	Mfg/ Brand	Unit Rate (Rs.)	Tax (Rs.)	Total Unit Cost (Rs.)
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**Project Director
Assam State AIDS Control Society
Khanapara, Guwahati-22.**